

# How to Register: Step by Step Instructions



 Please use the course catalog if you have questions about course descriptions, MATC, concurrent enrollment, distance education through UVU, etc.

## Step 1: Log in to Skyward

SKYWARD <sup>®</sup> Alpine School District Production Database - Live	
Login ID:	
Password:	
Sign In	
Forgot your Login/Password?	
	05.15.10.00.08



- If you do not know your Skyward login information the counseling secretaries can help you
- You must be signed in under your own account and not a parent account to register

### **Step 2: Check Graduation Requirements**

	Coursework Requirement Area	Required	Complete	In Progress	Scheduled	Remaining	Status
ome	Total	28.000	17.250	3.500		7.250	In Progress
	Language Arts	4.000	2.750	1.000		0.250	In Progress
rena	Language Arts 09 (View Courses)	1.000	1.000				Completed
cheduling	Language Arts 10 (View Courses)	1.000	1.000				Completed
- la se de se	Language Arts 11 (View Courses)	1.000	0.250	0.500		0.250	In Progress
alendar	Language Arts Electives (View Courses)	1.000	0.500	0.500			Completed
	Science	3.000	2.500	0.500			Completed
radebook	Science Core (View Courses)	2.000	2.000				Completed
	Science Electives (View Courses)	1.000	0.500	0.500			Completed
ttendance	Mathematics	3.000	2.500	0.500			Completed
	Math Core (View Courses)	2.000	2.000				Completed
tudent Info	Mathematics Electives (View Courses)	1.000	0.500	0.500			Completed
	Social Studies	3.000	2.500	0.500			Completed
chedule	Geography For Life (View Courses)	0.500	0.500				Completed
	World Civilizations (View Courses)	0.500	0.500				Completed
est Scores	US History (View Courses)	1.000	1.000				Completed
	US Government and Citizenship (View Courses)	0.500	0.500				Completed
raduation	Social Studies Elective (View Courses)	0.500	1 250	0.500		0.250	Completed
equirements	Physical and Health Education	2 000	1 750	0.250		0.200	Completed
	Health (View Courses)	0.500	0.500	0.200			Completed
cademic	Participation Skills (View Courses)	0.500	0.500				Completed
istory	Fitness for Life (View Courses)	0.500	0.500				Completed
	Physical and Health Education Electives (Man Courses)	0.500	0.350	0.250			Completed
ortfolio	Correct Technology Education Electives (view Courses)	0.500	0.250	0.250			Completed
		1.000	1.000				Completed
ogin History	Computer lectinology (View Courses)	0.500	0.500	0.500			Completed
	General Financial Literacy (View Courses)	0.500		0.500			Completed
	General Electives (View Courses)	9.500	2.500	0.250		6.750	In Progress

### Step 3: Review the Course Catalog

### SKYRIDGE

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**Course Catalog** 



2016 - 2017

The course catalog can be found on Skyridge's website shs.alpineschools.org



Student	Parent/Guardian
Student ID #	Parent phone
Student phone	Parent email
Career Interest 1	Career Interest 2

Directions: Please circle and write in your preferred courses in pencil. Make sure to fill all graduation requirements and include at least one career-related class. When you choose a full year elective, write the course name in two sections of the form. Enter your course requests in Skyward between Feb. 1-5 and turn this form in at the Lehi High Counseling Office. You will be able to discuss questions and make changes during your College and Career Readiness Meeting.

ENGLISH 12 OR	
MATH (Highly recommended)	OR
SCIENCE	OR
GOVERNMENT AND CITIZENSHIP (.5)	

### Step 4: Fill out your registration form in pencil

Student Signature	Parent Signature	Counselor Signature
3	Notes	
2	2	
1	1	
ALTERNATE CLASSES (in order of preference	e) TEACHER REQU	ESTS (limit 2)

### Step 5: In Skyward go to "Request Courses for 2016-2017"

Calendar	ñ.			-		
Gradebook	Currently Scheduled Class: Mon Feb 1, 2016 8:26am Jared Period 01 ENGLISH 10 H		Course Requests now open   Jared: Request Courses for 2016-2017 in SKYRIDGE HIGH SCHOOL			
Attendance						
Student Info	Jared (LEHI HIGH S	SCHOOL) Display Ontione	Current Year			The current term is highlighte
Schedule	2015 - 2016 Print Schedule	Term 1 (08/19/15 - 10/23/15)	Term 2 (10/26/15 - 01/12/16)		Term 3 (01/13/16 - 03/18/16)	Term 4 (03/21/16 - 05/27/16)
Test Scores	Period 1 (7:45 AM - 9:02 AM)	ENGLISH 10 H Regan Gull A Room 256	ENGLISH 10 H Regan Gull A Room 256		ENGLISH 10 H Regan Gull A Room 256	ENGLISH 10 H Regan Gull A Room 256
Graduation Requirements	Period 2 (9:09 AM - 10:26 AM)	SEMINARY Staff Staff A Room SEM	SEMINARY Staff Staff A Room SEM		SEMINARY Staff Staff A Room SEM	SEMINARY Staff Staff A Room SEM
Academic History		SECONDARY MATHILH	SECONDARY	МАТНИН	SECONDARY MATHILH	SECONDARY MATH ILH
Portfolio	Period 3 (10:38 AM - 11:55 AM)	Scott Hogan A Room 210	Scott Hogan A Room 210		Scott Hogan A Room 210	Scott Hogan A Room 210
Login History	Period 4	LA-CONDITIONING Sean Yeager	LA-CONDITIONING Sean Yeager		LA-CONDITIONING Sean Yeager	LA-CONDITIONING Sean Yeager



### **Step 6: Request Courses**



- Click on a course then click the "Add Course" button
- Once you have added a course it will move to the "Selected Courses" section
- Continue adding classes until you have 8 credits; 7 if you are a seminary student

Step 7: Please return registration forms to the counseling office AND enter all class requests into Skyward by

# February 5<sup>th</sup>, 2016